

Booth \_\_\_\_\_

Pd \_\_\_\_\_ Date: \_\_\_\_\_

Official Use Only

## **FORKS OF THE WABASH PIONEER FESTIVAL CRAFT BOOTH APPLICATION**

(Entry Deadline: June 30)

**Please answer all questions.**

1. Name of organization or business \_\_\_\_\_

2. Person in charge of booth: Phone: Day ( ) \_\_\_\_\_

Name \_\_\_\_\_ Phone: Evening ( ) \_\_\_\_\_

Mailing address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_

3. Did you exhibit at the Festival the previous year? \_\_\_\_\_

**If you did not have a booth the previous year**, please enclose at least two photos of your handmade crafts for sale with this application.

4. Describe items to be sold: \_\_\_\_\_

\_\_\_\_\_

5. Indicate your first, second and third choice of booth location: **[booth sizes are approximate]**

\_\_\_\_\_ PAVILION (10' x 12') fee is **\$75.00**

\_\_\_\_\_ PAVILION — Corner/side booth (12' x 14') fee is **\$95.00** (*crafters who had one of these booths last year will have first choice to reserve these booths again*)

\_\_\_\_\_ OUTDOORS (20' x 20') **\$75.00** – once the pavilion is filled, overflow booths will go into outdoor tent

\_\_\_\_\_ EXTRA TICKETS are **\$1.00 each**

**I HAVE READ THE FESTIVAL REQUIREMENTS (UNDER DROP BOX “VENDOR INFO”) AND RULES (BELOW) FOR PARTICIPATION AND AGREE TO ABIDE BY THE POLICIES AS STATED. I AGREE THAT I AM LIABLE FOR LOSS, DAMAGE OR INJURY TO MYSELF OR MY PROPERTY DURING THE FESTIVAL.**

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Return completed application by June 30, along with your PHOTOS, CHECK or MONEY ORDER made payable to “**FORKS OF THE WABASH PIONEER FESTIVAL.**”

**Mail To:** Deb Taylor, 3995N-300E, Huntington, IN 46750

**For more information:** Call Deb Taylor at 574-612-0582

*(Revised 2015)*

## CRAFT BOOTH RULES

**FESTIVAL TIMES:** Saturday, **10:00 A.M. - 6:00 P.M.** Sunday, **10:00 A.M. - 5:00 P.M.**

**PLACE:** Hier's Park, 547 S. Briant St., Huntington, Indiana 46750

### **Booth Spaces**

Every attempt will be made to place you in your preferred area; however, we ask that you indicate your first, second and third choice of location. Booth spaces are *approximately* 10' x 12', and 12' x 14' in the roofed pavilion, 20' x 20' outdoors. Booth location will be assigned and may *not* be changed. All booths must remain within their assigned area. ***If your application does not arrive by the deadline, we will assume that you have decided not to participate and your booth may be given to another crafter.*** All booths must be set up by 9:00 a.m. on Saturday for inspection by festival chairmen at 9:15 a.m.

### **Registration / Fees**

Booth Fee: \$75-\$95. ***All new crafters*** (if you did not have a booth the previous year) must submit at least 2 photos of your sale items with the application. A confirmation letter will be sent on or before **Aug. 15**. The Committee reserves the right to refuse any application. Written requests for cancellation/refund will be accepted until **Sept. 1**. After Sept. 1, refunds will be at our discretion.

### **Schedule**

Participants must exhibit both days. Craft spaces are to be open from **10:00 A.M. to 6:00 P.M.** on Saturday, and **10:00 A.M. to 5:00 P.M.** on Sunday. No teardown will be permitted before 6:00 p.m. on Saturday or before 5:00 p.m. on Sunday.

### **Vehicles**

All vehicles must be out of the park 30 minutes **before** the opening of the festival and no vehicles will be allowed to enter the park until 15 minutes **after** the festival closes each day.

### **Bales of Straw**

***Bales of straw will not be allowed inside the building.*** This is a fire code; the Huntington Fire Department and the Indiana State Fire Marshall will enforce it.

### **Admission Passes**

Four (4) exhibitor tickets will be included with your confirmation letter. These tickets will be your admission tickets to the festival and must be turned in at the gates as you enter the fairgrounds each day. Give the gate workers your pass **EACH day** and they will stamp your hand, which allows you to leave the park and return all day.

### **Costumes**

***All participants*** (this includes anyone sitting in your booth – spouses and children) must be in pioneer costume, from opening to closing each day. Time period is 1800s – “Little House on the Prairie” style.

(Revised 2015)